

# Gemstone CONNECT Mentor Position

## Fall 2017 - Spring 2018 Responsibilities

### What is Gemstone CONNECT?

CONNECT is Gemstone's peer mentoring initiative that seeks to connect incoming students with current students throughout the course of the first-year. The CONNECT mentor role focuses on helping incoming students with their transition to the Gemstone Honors Program and the University of Maryland.

### General Requirements:

- Must commit to a year long position (Fall 2017 and Spring 2018)
- Must be Gemstone student in good academic standing (minimum 3.0 GPA)
- Must be a rising sophomore, junior or senior in Gemstone.
- Must be enrolled in classes for Fall 2017 semester on campus (cannot study abroad)

### Compensation:

- At the conclusion of each semester (fall and spring), CONNECT mentors will be compensated through 1-2 credits via GEMS208E, depending on # of hours staffed.

### Fall Responsibilities (including but not limited to):

- Attend **Virtual** CONNECT Mentor Training & Introduction: **Friday, Aug. 25, Time TBD**
- Attend a monthly Gems100/CONNECT Mentor Staff Meeting, all held in La Plata Multipurpose Room (Fall 2017 dates and times below)
  - **Sunday Sept. 17<sup>th</sup> (5:30-7:00pm)**
  - **Sunday Oct. 15<sup>th</sup> (7:00-8:30pm)**
  - **Sunday, Nov. 12<sup>th</sup> (ONLINE)**
  - **Sunday, Dec. 3<sup>rd</sup> (5:30-7:00pm)**
- Attend CONNECT Kickoff and Welcome events. Events marked with a (\*\*) are mandatory for all mentors unless you have a legitimate conflict and have notified Jessica.
  - **Thursday, Aug. 24<sup>th</sup>, 6:00-7:00pm** – Honors Convocation Volunteering
  - **Sunday, Aug. 27<sup>th</sup>, 3:00-5:00pm\*\* (time change)** Mentor Meet & Greet and Find Your Classes Tours
- Lead two presentations in Gems100 classes (more info soon)
  - **Week of Sept. 4<sup>th</sup>** – UMD Resources (What is CONNECT)
  - **Week of Oct. 30<sup>th</sup>** – CONNECT as Gemstone Scholars (four year plans, time management, study skills, etc.)
- Staff 1-2 evening study hour/s per week (Sunday through Wednesday evenings, 6pm-12am).
  - Evening study hours begin the week of September 11<sup>th</sup>.
- Conduct one *formal* in person, one-on-one First Year Check-In with each mentee (linked to Gems100 participation points for first-year students).
  - The deadline for all check-ins is Friday, October 20, 2017
- Conduct one *informal* in person mentoring session with mentees (Attend a Gemstone event, on campus sporting event, dinner at the Diner, coffee, etc. These informal mentoring sessions can be done in small groups).
- Conduct two virtual communication touch points via email.

### Spring Responsibilities (including but not limited to):

- Attend CONNECT Mentor Spring Training: Date/Time TBD

- Attend monthly CONNECT Mentor Meeting (dates TBD, will announce by January 2018)
- Staff 1-2 evening study hour/s per week (Sunday through Wednesday evenings, 6pm-12am)
- Conduct two virtual communication touch points via email
- Conduct one *informal* in person mentoring session with mentees (Attend a Gemstone event, on campus sporting event, dinner at the Diner, coffee, etc. These informal mentoring sessions can be done in small groups)

**Please read and check the following:**

\_\_\_\_\_ I understand that if I decide to withdraw from the Gemstone Program at any time between now through Spring 2018, I will sacrifice my position as a CONNECT Mentor.

\_\_\_\_\_ I understand that I am required to adhere to ALL deadlines for emails and other communication to both incoming students, Gemstone staff, and the CONNECT co-chairs.

\_\_\_\_\_ I understand that this is a year-long commitment, and I am required to attend ALL meetings, trainings, and other commitments listed above. If I have conflicts, I will email Jessica at [jlee1021@umd.edu](mailto:jlee1021@umd.edu).

\_\_\_\_\_ I understand that I will staff \_\_\_\_\_ (write 1 or 2) hours in the Gemstone Suite per week. I will register for the corresponding number of credits for GEMS208E.

\_\_\_\_\_ I have completed the study when2meet (<https://go.umd.edu/fall17availability>) online with my Fall 2017 evening availability by the deadline.

\_\_\_\_\_ I understand that I am responsible for facilitating two lessons in Gems100 with another CONNECT mentor during Week 2 (20 minutes) and Week 10 (40 minutes) during the semester. ***For now, please mark ALL days/times in which you are available to give a 20 minute presentation during the second week of classes. More info to come regarding Week 10.***

\_\_\_\_\_ Tues. Sept 5<sup>th</sup>, 2:10pm-2:30pm

\_\_\_\_\_ Tues. Sept 5<sup>th</sup>, 4:55pm-5:15pm

\_\_\_\_\_ Wed. Sept 6<sup>th</sup>, 10:10am-10:30am

\_\_\_\_\_ Wed. Sept 6<sup>th</sup>, 12:40pm-1:00pm

\_\_\_\_\_ Wed. Sept 6<sup>th</sup>, 2:10pm-2:30pm

\_\_\_\_\_ Wed. Sept 6<sup>th</sup>, 3:40pm-4:00pm

\_\_\_\_\_ Wed. Sept 6<sup>th</sup>, 4:55pm-5:15pm

\_\_\_\_\_ Thurs. Sept 7<sup>th</sup>, 10:40am-11:00am

\_\_\_\_\_ Thurs. Sept 7<sup>th</sup>, 4:40pm-5:00pm

\_\_\_\_\_ Thurs. Sept 7<sup>th</sup>, 5:10pm-5:30pm

\_\_\_\_\_ Fri. Sept 8<sup>th</sup>, 11:25am-11:45am

\_\_\_\_\_ Fri. Sept 8<sup>th</sup>, 1:40pm-2:00pm

**Please accept or decline the position:**

\_\_\_\_\_ I have read the text above and agree to abide by the CONNECT Mentor responsibilities. I wish to ACCEPT the CONNECT mentor position.

\_\_\_\_\_ I wish to DECLINE the CONNECT mentor position.

Name: \_\_\_\_\_

Date: \_\_\_\_\_