GEMS104 Section Leader Job Description

GEMS104 is a three-credit course designed to introduce Gemstone freshmen to topics at the interface of science, technology and society. Furthermore, it is designed to give the students experience with a team research project, of one semester duration, similar to the types of projects they will begin the following year in their Gemstone teams and pursue for the subsequent three years.

Qualifications for Position:

- Minimum 3.0 cumulative grade point average
- Must be an active Gemstone student
- Must communicate clearly and possess a positive attitude
- Should demonstrate an eagerness to teach and to assist students with the group research project
- Must have the time to do the job (allow the same time as you would for a 3 credit course or 5-6 hours per week)

Section Leader Job Responsibilities:

- Must attend and actively participate in **MANDATORY** training:
  (Friday, December 11 (the last day of classes) from 11:30 a.m. – 1 p.m. in 0100 Ellicott Hall)
- Attend and participate in a weekly meeting with instructor and section TA
- Attend and assist in an assigned discussion section twice per week (50 minutes each) for the entire semester (you are not expected to attend lecture)
- Assist TAs with grading, if asked, and promptly return graded work to TAs
- Assist small groups of students in your discussion section to develop their semester research projects
- Meet regularly outside of class with the research groups in your section
- Help the students in your section develop their posters for Undergraduate Research Day in April and attend the event

Selection Criteria:

Section Leaders will be chosen through an application and interview process. All applicants will be evaluated on the following areas:

- Maturity and professionalism
- Enthusiasm
- Positive attitude
- Demonstrated leadership and communication skills
- Ability to communicate and work with people from different backgrounds

Compensation:

Three graded credits